



MINUTES OF MEETING

217 Montgomery Street
Suite 1000
Syracuse, NY 13202
315.471.0688
F: 315.471.1061
www.edrpc.com

Date: 3:30-4:45pm, Wednesday, April 29, 2009

Reference: Clayton Riverwalk – Frink Segment

EDR Project No. 08023

Present: Larry Aubertine (CLDC, Chair)
Lori Durand (Riverwalk Committee Chair)
John Kehoe (CLDC)
Jack Stopper (CLDC)
Justin Taylor (Town Supervisor)
Alicia Dewey (Town Supervisor, Exec. Asnt.)
Bob Boulton (Highway Superintendent)
Dan Burritt (ACTS II Construction)
Nelson (ACTS II Construction, Forman)

Consultants
Larry Coburn (BCG)
David Crandall (EDR)
Paul Fritz (EDR)

Comments:

1. The purpose of this meeting was to review a brick paver alternate and review a proposed alternative alignment for the temporary stone dust walk section of the Riverwalk.
2. EDR indicated that the brick paver manufacturer (Whitacre Greer) was not able to provide the specified bricks in a timely manner as they had previously indicated to the supplier. This change in schedule would delay the project six to eight weeks. EDR recommended that the RiverWalk committee/CLDC/Town consider a comparable manufacturer (Pine Hall) as a replacement so the project could stay on schedule. EDR identified the similarities and differences between the brick manufacturers. EDR also indicated that the Pine Hall pavers were presented as an alternate during the contractor bid process. It was agreed by the meeting attendees that the Pine Hall brick would be an acceptable replacement paver.
3. ACTS II presented their alternative route for the temporary stone dust walk section of the Riverwalk at the southeast end of the Frink property. It was agreed by the meeting attendees that the alternative route proposed by ACTS II was a good solution to avoid potential conflicts with the St. Lawrence Restoration Co. property located immediately south of the Frink property (previously the Jane St. R.O.W.). It was agreed by the meeting attendees that the alternative route should be universally accessible (ideally a 1:20 slope or less). EDR will develop a job drawing that illustrates the proposed alternative route of the stone dust walk. The Town agreed to contact the adjacent residential property owner to inform them of the new walk alignment and the removal of the fence sections to accommodate the new walk alignment.

Environmental Design & Research,
Landscape Architecture, Planning,
Environmental Services,
Engineering and Surveying, P.C.

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4. It was agreed by the meeting attendees that the contractor should remove/trim existing vegetation that is desired before construction on the walk continues. EDR and BCG agreed to coordinate ASAP with ACTS II on how to proceed with the vegetation removal/trimming process. Bob Boulton indicated that the contractor could leave the brush from the removal/trimming process in piles setback from the interior edge of the walk. The Village can pick up the brush as part of their village-wide pickup. [Post meeting: EDR and BCG walked the site on 4/30 and determined a direction for ACTSII to take for the removal/trimming of vegetation.]
5. ACTS II agreed to cut down and remove off-site the utility pole existing at the southeast corner of the Frink property.
6. The Town requested that a temporary stonedust walk be extended from the west boundary of the Frink property (where the brick Riverwalk-Frink segment is proposed to end) approximately 30' west into Frink Park. The intent is to improve (albeit temporary) the connection of the Frink Riverwalk segment with Frink Park. EDR will illustrate this proposal on a Job Drawing. [Post meeting: Supervisor Taylor discussed this proposal with Mayor Zimmer the evening of 4/29. EDR is to proceed with the drawing.]
7. EDR to coordinate installation of NYSDOS signage regarding the Riverwalk project.

Paul Fritz of Environmental Design & Research has prepared these meeting minutes. If there are any discrepancies, please notify our office within three business days of receipt.