



217 Montgomery Street
Suite 1000
Syracuse, NY 13202
315.471.0688
F: 315.471.1061
www.edrpc.com

MINUTES OF MEETING

Date: 9:00-10:00am, Friday, May 22, 2009

Reference: Clayton Riverwalk – Frink Segment
EDR Project No. 08023

Present: Larry Aubertine (CLDC, Chair)
Lori Durand (Riverwalk Committee Chair)
Justin Taylor (Town Supervisor)
Jack Stopper (CLDC)
Nelson Carpenter (ACTS II Construction,
Forman)

Consultants
Larry Coburn (BCG)
David Crandall (EDR)

Comments:

1. The purpose of this meeting was to review the following:
 - a. The concepts of the Riverwalk-Frink Segment extension into Frink Park
 - b. The stone dust walk section (Jane Street connection) progress
2. The extension of the Riverwalk-Frink Segment into Frink Park will consist of a stone dust surface in accordance with the SK 1 layout distributed to the Town on May 19.
3. Riverwalk-Frink Segment extension into Frink Park construction requirements:
 - a. Bring finish grade flush with manhole rim and blend side slopes into existing grade at back edge of dock pavement and into exist lawn/stone pavement along southwest and southeast edges of new back slope.
 - b. Entire area of construction disturbance to be topsoiled and seeded (lawn).
 - c. Riverwalk extension to be 8 foot wide with two foot shoulders both sides and maximum 3:1 side slopes.
 - d. All new areas to have positive drainage (i.e., minimum 2% slope).
4. Temporary stone dust Riverwalk connection to Jane Street:
 - a. Contractor directed to raise grade, at a point directly opposite from the original end of the brick Riverwalk, 15 inches and blend into exist Riverwalk grades.
 - b. Existing curb at Jane Street to remain and contractor shall grade stone dust Riverwalk section flush with top of curb.
 - c. Contractor to provide price to remove existing concrete walk along north side of Jane Street from the stone dust Riverwalk section to Franklin Street and replace with a continuous new 5' wide concrete walk (5" thick concrete walk typical; 6" thick concrete at driveways).
 - d. Contractor to provide alternate price for removing concrete walk to edge of first driveway and replacing it with a new 5' wide conc. from the Riverwalk to driveway edge. All disturbed areas to be topsoiled and seeded (lawn).

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Landscape Architecture, Planning,
Environmental Services,
Engineering and Surveying, P.C.

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- e. Temporary stone dust Riverwalk section to have 2' turf shoulders both sides and minimum back slopes of 3:1. Blend toe of slopes into existing grade.
 - f. Contractor to remove one additional section of chain link fence to eliminate liability of post being too close to Riverwalk edge.
 - g. All parties in attendance agreed that a vehicle barrier (i.e. bollards or boulder) at the south end of the stonedust walk's connection to Jane Street was not necessary.
5. Limits of topsoil and seeding (lawn) were clarified as 30' from inside of Riverwalk (for entire length of walk) and to top of bank from outside edge of Riverwalk (for entire length of Riverwalk).
 6. Town checking funding sources' contract requirements for duration signs must remain. Town to advise EDR so the design of a 'consolidated' sign can be completed.
 7. Contractor to provide cost proposal for extra work as outlined in these minutes and provide a summary of any and all costs to date.

Paul Fritz of Environmental Design & Research has prepared these meeting minutes. If there are any discrepancies, please notify our office within three business days of receipt.