

2018 Assessment of Internal Controls

Assessment of the Effectiveness of Internal Controls

This statement certifies that management has documented and assessed the internal control structure and procedures of the Clayton Local Development Corporation for the year ending December 31, 2017. This assessment found the authority's internal controls to be adequate, and to the extent that deficiencies were identified, the authority has developed corrective action plans to reduce any corresponding risk.

As required by Section 2800(1)(a)(9) and (2)(a)(8) of the Public Authorities Law, Clayton Local Development Corporation has completed an annual assessment of its internal control structure and procedures.

The Objective of this review is to (a) promote effective & efficient operations so as to help the authority carry out its mission; (b) provide reasonable, but not absolute, assurances that assets are safeguarded against inappropriate or unauthorized use; (c) promote the accuracy and reliability of accounting data and financial reporting to ensure transactions are executed in accordance with management's authorization and recorded properly; (d) encourage adherence to management's policies and procedures for conducting programs and operations; and (e) ensure compliance with applicable laws and regulation.

The mission of the Clayton Local Development Corporation is to promote and provide for additional and maximum employment; to better and maintain job opportunities; to carry on research for the purpose of aiding the communities of the Town and Village of Clayton by attracting business opportunities to said communities or encouraging the development of new, or retention of existing, business opportunities in the communities; lessening the burdens of government; and to act in the public interest, including promoting the reuse of brownfield sites within the Town and Village of Clayton.

A copy of the Clayton LDC Financial Internal Control System is attached, this policy is reviewed annually by staff and independent auditors; modifications are made if a weakness is identified.

The annual review has identified no risk exposure in the handling cash receipts, case disbursements, or financial statement presentation. The CLDC does not handle any cash in its operation. The organization does not have a credit card.

It is the assessment that the internal controls are adequate. The following statement will be posted on our website:

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