



405 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3612

Minutes of Meeting of February 4, 2010

Chairman Larry Aubertine called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. in the Town of Clayton Board Room on Riverside Drive. Also in attendance were Vice Chairman Bud Baril, Assistant Secretary Chris Bogenschutz, and Treasurer Justin Taylor, along with Board Members Michael Docteur, Rebecca Hopfinger, Lori Durand, Walt Christensen, Kathy LaClair, Cary Brick, and Norma Zimmer. Advisors Paul Heckman and Bill Grater, Administrative Officer Kristi Dippel along with guests Mary Burke and Mike Bristol were also present.

On motion by Mike Docteur, second by Kathy LaClair, the Board unanimously approved the minutes of the January 7, 2010 meeting minutes.

Chairman Aubertine shared a follow-up letter he sent to Darrel Aubertine in regards to the Clayton Sewer. When appropriate, Cary Brick suggested future letters of support should be a coordinated effort between the Town, Village and CLDC. Norma Zimmer noted that she had received a letter from Senator Schumer stating he had written the USDA to support the sewer project.

Treasurer Justin Taylor presented a lists of bills for approval in the amount of \$2,176.50 which, when paid, leaves a balance of \$7,501.57 in the CLDC checking account. There is \$14,721.88 in the Town's Capital Account and \$199,000 in the Town's Money Market Account. On motion by Walt Christensen, second by Bud Baril, the Board unanimously approved payment of the bills, a copy of which is attached.

Administrative Officer Kristi Dippel handed out her report summarizing the status of active and potential grants. Kristi has requested that John Slattery assist her with the creation of an Investment Policy and Procurement Policy for the PAAA. Drafts of these policies will be presented at the March 4, 2010 meeting. A copy of Kristi's report is attached to these minutes.

For the Remediation Committee, Justin Taylor announced that on January 20, the DEC and the DOH held a public meeting to receive reactions to the 1,100 page DEC report with no one in attendance. The DEC Commissioner will present a Certificate of Completion on February 5 at the Antique Boat Museum.

The Audit Committee recommended proceeding with the audit proposal from Sovie & Bowie in the amount of \$3,000 - \$3,500 along with an additional \$500 for tax returns. On

motion by Kathy Laclair, second by Walt Christensen, the Board unanimously approved proceeding with Sovie & Bowies proposal.

There was no report from the Shoreline Development Committee.

For the LWRP Committee, Bobby Cantwell noted that the LWRP and Harbor Management Plans review by the NY Department of State is approximately 75% complete and should be back to us by March.

For the Redevelopment Committee, Paul Heckman noted that the committee had sent letters to the 4 potential developers stating that the RFP will be available late February or early March. Paul is currently revising the RFP with EDR and Joe Russell. The RFP will be presented to the CLDC board for review. The Dept. of State will also need to review the document.

Justin Taylor noted there was nothing to review for the Technology Committee.

Under Old Business, Lori Durand noted that there is some settling in the pavers of the Riverwalk creating dips which hold water. Repairs should be covered under warranty.

Under New Business, Justin Taylor stated that the Rivergate Wheelers had requested access to the Frink Property. The Club was granted access for their 4-wheelers as long as they remain on the gravel and park in the parking area.

Chairman Aubertine announced that the next meeting of the CLDC Board will be held March 4, 2010, in the Town of Clayton Board Room at 4:00 p.m.

The meeting adjourned at 4:55 p.m. on motion by Kathy LaClair, second by Norma Zimmer.

Respectfully submitted,

Chris Bogenschutz, Assistant Secretary