



405 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3512

Minutes of Meeting of February 7, 2013

Chair Larry Aubertine called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. in the Town of Clayton Board Room on Riverside Drive in Clayton. Also in attendance were Bud Baril, Vice Chair; Justin Taylor, Treasurer; and Chris Bogenschutz, Assistant Secretary; along with Board Members Michael Docteur, Lori Durand, Mike Geiss, Frank House, Kathy LaClair, and Norma Zimmer. John Slattery, Cary Brick, Walt Christensen, Rebecca Hopfinger, and John Kehoe were excused. Executive Director Kristi Dippel, and advisors Mike Bristol and Paul Heckmann were also present.

On motion by Bud Baril, second by Kathy LaClair, the Board unanimously approved the minutes of the regular meeting of January 3, 2013.

Chair Larry Aubertine stated that he had nothing new to report for the Chairman's report.

Treasurer Taylor reported that Joe Russell suggested that a new CLDC checking account be established to pay bills. Since the CLDC will be the entity that sells the Frink Property, the establishment of this new account will allow for all income and expenses to be processed through it. On motion from Lori Durand, second by Bud Baril, the Board unanimously approved establishing the new account.

Treasurer Taylor presented three bills for approval in the amount of \$3,365.73 which, when paid, will leave a balance of \$889.97 in the CLDC checking account. He noted that the Town's Capital Money Market Account shows a balance of \$269,460.56 (\$210,150 received from Krog). The Frink Capital Savings Account shows a balance of \$7,020.09. There is \$10,076.24 in the Frink Redevelopment Savings account and \$48,070.99 in the Frink Redevelopment Checking Account (Riverwalk 2.0 NYS Check received). The Frink Capital Bond remains at \$877,500. For the Riverwalk II Account, \$100,000 is due the Town of Clayton Community Development Fund when the cash flow bond is established. CLDC owes Frink Capital \$15,000 for advances on the Main Street Grant. On motion by Mike Geiss second by Norma Zimmer, the Board unanimously approved the Treasurer's Report and payment of the bills, copies of which are attached to these minutes.

Executive Director Kristi Dippel distributed her monthly Administrative Report which included a summary of upcoming grant programs and notification that the NYS Main Street Grant had been finalized and closed out. Kristi also noted that NYS had issued the final

payment for the LWRP. For the PAAA status report, Kristi stated that the auditors will be at the March 7th Board meeting to deliver the audit report.

Governance Chair Mike Geiss and Kristi Dippel reported on the completed 2013 primary goals for the CLDC, and copies were distributed to the Board with a copy attached to these minutes.

For the Redevelopment Committee, Paul Heckmann noted that Krog has presented the Planning Board with a pre-application and is finalizing the site plan with the Planning Board. A public presentation will be given by Krog March 7th from 5-7pm at the Clayton Opera House with a 7pm Planning Board Public Hearing following it. The PILOT agreement has been established. Paul noted a final contract with ATM has been signed and they will be meeting with the Redevelopment Committee to report their plans. Docks are anticipated to be in place late this season.

For the Transient Dock Operations Committee it was reported that standards are being developed for existing docks within the Village which will eventually be used for the new docks. The standards are more personnel related than infrastructure.

Bud Baril reported that the Parking Committee is making progress. The committee has identified parking areas and is working on signage. An RFP had been published in the Thousand Islands Sun for running a trolley service.

Governance Chair Mike Geiss distributed a revised ethics policy and the results of the self evaluation for Board members.

Under New Business, Paul Heckman asked the CLDC Board to consider a ground breaking ceremony in April. Norma Zimmer stated she would be willing to work on this effort.

In other New Business, it was discussed that the CLDC Board needs to re-evaluate the need for new Board members. There have been several community members who have expressed interest in serving as a Board member if the seat of an existing Board member should become available.

The Chair declared that the next meeting of the CLDC Board will be held March 7, 2013, in the Town of Clayton Board Room beginning at 4:00 p.m.

With no further business to come before the Board, the meeting adjourned at 5:00 p.m. on motion by Kathy LaClair, second by Lori Durand.

Respectfully submitted, Chris Bogenschutz, Assistant Secretary