



405 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3512

## **Minutes of Meeting of November 4, 2010**

**Chairman Larry Aubertine called to order the Regular Meeting of the Clayton Local Development Corporation at 4:00 p.m. at the Town of Clayton Board Room on Riverside Drive in Clayton. Also in attendance were Bud Baril, Vice Chairman; Chris Bogenschutz, Assistant Secretary; Justin Taylor, Treasurer; Secretary John Slattery; along with Board Members Walt Christensen, Lori Durand, Mike Geiss. Rebecca Hopfinger, John Kehoe, Kathy LaClair, Joe Menard, and Norma Zimmer. Advisors Bill Grater. Paul Heckmann, and Mike Bristol (4:22), and Administrative Officer Kristi Dippel were also present.**

**On motion by Justin Taylor, second by John Kehoe, the Board unanimously approved the minutes of the Meeting of October 7, 2010.**

**Chairman Aubertine announced that the slow receipt of grant money has negatively affected our cash flow. The Town of Clayton is willing to advance a \$5,000 loan to be repaid when funds are received. On motion by Walt Christensen, second by Bud Baril, the Board unanimously approved the acceptance of the Town's loan. The Chairman pointed out that the designation "Administrative Officer" is confusing to many and expressed his preference for using the title "Executive Director" for Kristi Dippel. On motion by Chris Bogenschutz, second by Kathy LaClair, the Board unanimously approved the change of Kristi's title from Administrative Officer to Executive Director.**

**Treasurer Taylor presented bills for approval in the amount of \$3,284.65 which, when paid, will leave a *negative* balance of -\$1,186.71 in the CLDC checking account. Tomorrow Justin will authorize issuance of a Town of Clayton advance check to cover the negative balance. There is \$230.26 in the Town's Capital Account and \$175,720.39 in the Town's Money Market Account. On motion by Mike Geiss, second by John Slattery, the Board unanimously approved payment of the bills, a copy of which is attached to these minutes.**

**Executive Director Kristi Dippel handed out her report (attached) including the status of active and potential grants. She expressed her appreciation that thirteen Board members had registered for the PAAA Training to be held 11/12 sponsored by JCIDA and the CUNY School of Professional Studies. Completion of this training will bring us near to compliance with the Public Authorities Accountability Act. Kristi announced that she expects to take three weeks off in December for the birth of her baby followed by three weeks of working a limited schedule.**

**For the LWRP Committee, Kristi noted that the LWRP was still in the queue of the Legal Department of the Department of State.**

**Paul Heckman, New Redevelopment Committee Chair, reported that Scott Allen and Brian Smith from GAR Associates were here this week.**

**For the Riverwalk Committee, Lori announced that all work had been completed and that this was her final report.**

**Under Old Business, Mike Geiss announced that he had received responses to his survey from six of sixteen other Local Development Corporations across the state.**

**Under New Business, Chairman Aubertine said that he had received a request from RJ Marine to keep two boats on the Frink Property for the winter to do repairs and maintenance. The consensus of the Board was to allow the use provided that proper insurance was in effect and there was a written agreement to restore the property to its existing condition.**

**At this time the Board surprised Kristi Dippel with a plate of Norma Zimmer's famous cookies and a variety of presents and gift certificates to celebrate the anticipated arrival of her new baby.**

**Chairman Aubertine then announced that the next meeting of the CLDC Board will be held December 2, 2010, in the Town of Clayton Board Room beginning at 4:00 p.m.**

**With no further business to come before the Board, the meeting adjourned at 4:47 p.m. on motion by John Slattery, second by Mike Geiss.**

**Respectfully submitted,**

**John E. Slattery, Secretary**