



## **Minutes of Meeting of March 2, 2017**

**Chair Mike Geiss called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. at the Clayton Improvement Association/CLDC Board Room on Strawberry Lane in Clayton. Also present were Assistant Secretary Chris Bogenschutz, Secretary John Slattery, Treasurer David Storandt, Jamie Gantner, Rebecca Hopfinger, Christine Powers, Norma Zimmer, and Executive Director Kristi Dippel. Vice Chair Dennis Weller, Mike Bashaw, John Cooper, Michael Docteur, and Doug Rogers were excused.**

**A presentation of the 2016 Audit Report was made by Auditor Brianna Tousant Uhlinger of Bowers & Company. She stated that she “did not identify any deficiencies in internal control ... to be material weaknesses.” She pointed out that she made three Journal Entries to document the CLDC’s ownership of the Craft Beverage bottling equipment. A concern about internal control was again noted with the understanding that with only one employee there is no reasonable solution to this problem. The Board commended Kristi on the clean audit.**

**On motion by Jamie Gantner, second by Christine Powers, the Board unanimously approved the minutes of the meeting of January 5, 2017. There was no meeting held in February.**

**Chair Geiss announced that the Strategic Planning Committee chaired by Doug Rogers had met and will meet again in May. He stated that he will complete a measurement report on our 2016 goals.**

**Treasurer Storandt presented two bills for approval in the amount of \$2,779.23 which, when paid, will leave a balance of \$6,593.97 in the General Checking Account. On motion by Rebecca Hopfinger, second by Norma Zimmer, the Board unanimously approved the Treasurer’s Report and the payment of the bills, copies of which are attached to these minutes.**

**Kristi’s Executive Director’s Report is attached to these minutes. On the Riverwalk 3 Project, she reported that construction will begin April 1 with completion expected in five to six months. Kristi reminded four Board Members to complete the mandatory training in April. On motion by John Slattery, second by Chris Bogenschutz, the Board unanimously approved the Annual Report for submission to New York State. On motion by David Storandt, second by Jamie Gantner, the Board unanimously accepted the Audit Report. Copies of both reports are attached to these minutes.**

**Chair Geiss announced that the Sissy Danforth Rivergate Trail may soon be ready to proceed. To promote economic growth, the CLDC is partnering with the Clayton Chamber of Commerce to host a Seasonal Job Expo at the municipal building on March 29 from 2-7 p.m.**

**The next Regular Meeting will be held on April 6, 2017. On motion by Norma Zimmer, second by Christine Powers, the Chair declared the meeting adjourned at 5:15 p.m.**

**Respectfully submitted, John E. Slattery, Secretary**