



405 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3512

Minutes of Meeting of November 7, 2013

Chair Bud Baril called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. in the joint CLDC/Clayton Improvement Association Board Room on Strawberry Lane in Clayton. Also in attendance were Justin Taylor, Treasurer; Chris Bogenschutz, Assistant Secretary; John Slattery, Secretary; along with Board Members Larry Aubertine, Walt Christensen, Mike Docteur, Lori Durand, Rebecca Hopfinger, Frank House, John Kehoe, Kathy LaClair, and Norma Zimmer. Vice Chair Mike Geiss and Cary Brick were excused. Executive Director Kristi Dippel, Mike Bristol, and Pam McDowell were also present.

On motion by Kathy LaClair, second by Frank House, the Board unanimously approved the minutes of the regular meeting of October 3, 2013.

On motion by Kathy LaClair, second by John Kehoe, the Board unanimously approved the minutes of the Special Meeting of October 23, 2013.

Chair Baril reported that good progress was being made on the 1000 Islands Harbor Hotel, with paving of the parking lot and window installation now underway.

Treasurer Taylor presented an Abstract dated November 7 detailing the General Checking Account, the CLDC Frink Account, and the Town of Clayton Accounts. Five bills were listed for approval in the amount of \$6,028.85 which, when paid, will leave a balance of \$10,121.72 in the CLDC checking account. The CLDC Frink Account still had no activity with a balance of \$696,254.55. On motion by Walt Christensen, second by Frank House, the Board unanimously approved the Treasurer's Report and payment of the bills, copies of which are attached to these minutes. Justin expressed the desire to pay off our bond on November 8 and to pay what we owe to Jefferson County in January. On motion by John Kehoe, second by Larry Aubertine, the Board unanimously approved paying off the bond on November 8. On motion by Justin Taylor, second by John Slattery, the Board unanimously authorized Kristi Dippel to apply for Tax Exempt Status for the CLDC.

Executive Director Kristi Dippel's gave her monthly Administrative Report, a copy of which is attached to these Minutes. Kristi's report included a Board Evaluation form, a

list of proposed goals for 2014, and a CLDC-CIA agreement for sharing the services of the Executive Director. On motion by John Slattery, second by Larry Aubertine, the Board unanimously approved the agreement between the CIA and the CLDC.

Kristi Dippel also reported that one property owner remains unwilling to be part of Riverwalk 2.5. We await the recommendation of our legal counsel.

Justin Taylor will be following up on the issue of what, if any, financial obligation we have to the DEC.

On the Dock Project, Justin Taylor handed out a written description of a three phase process to complete the Clayton Transient Dock Facility and Boater Services Building. On motion by John Kehoe, second by Kathy LaClair, the Board unanimously approved this recommendation, a copy of which is attached to these minutes.

The Governance Committee will be making recommendations for nominations, 2014 Goals, and By Law review at the meeting of December 5.

Under New Business, CIA Chair Mike Bristol announced that the CIA Board has invited a CLDC representative to sit in on CIA Board Meetings.

The Chair declared that the next meeting of the CLDC Board will be held December 5, 2013, in the joint CLDC/CIA Board Room on Strawberry Lane, Clayton, beginning at 4:00 p.m.

With no further business to come before the Board, the meeting adjourned at 4:40 p.m. on motion by Kathy LaClair, second by Walt Christensen.

Respectfully submitted,

John E. Slattery, Secretary