



400 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3012

Minutes of Meeting of May 3, 2012

Chair Larry Aubertine called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. in the Town of Clayton Board Room on Riverside Drive in Clayton. Also in attendance were Bud Baril, Vice Chair; Justin Taylor, Treasurer; Chris Bogenschutz, Assistant Secretary; and John Slattery, Secretary; along with Board Members Walt Christensen, Michael Docteur, Lori Durand, Mike Geiss, Rebecca Hopfinger, John Kehoe, and Norma Zimmer. Cary Brick, Kathy LaClair, and Joe Menard were excused. Executive Director Kristi Dippel, advisors Mike Bristol and Paul Heckmann, and guest William Billings III of Chippewa Bay were also present.

On motion by Walt Christensen, second by Mike Geiss, the Board unanimously approved the minutes of the regular meeting of April 5, 2012.

Representatives of Bowers & Company (successor to Sovie and Bowie) presented the findings of the 2011 Audit which warranted an unqualified opinion which is the best that can be given. The audit cited a concern about some lack of internal controls but noted that this could not be corrected given a staff of only one person. On motion by John Slattery, second by Mike Geiss, the Board unanimously authorized the Treasurer and Executive Director to sign the "assurance letter" to the auditors. A copy of the Audit Report is attached to these minutes.

Treasurer Taylor presented two bills for approval in the amount of \$3,104.90 which, when paid, will leave a balance of \$5,216.70 in the CLDC checking account. For the Town's Frink Asbestos & Demo Account, there is \$147.67 in the Capital Account and \$12,010.29 in the Money Market Account. The Town has \$20,111.58 in the Frink Redevelopment Capital Account and \$30,040.37 in the Frink Redevelopment Money Market Account. On motion by Chris Bogenschutz, second by Bud Baril, the Board unanimously approved the Treasurer's Report and payment of the bills, copies of which are attached to these minutes.

Executive Director Kristi Dippel distributed her monthly Administrative Report, a copy of which is attached to these minutes. She asked for volunteers to assist her in conducting a "Walkability Audit" of the Village of Clayton on May 18. The 2011 Annual Report, the Procurement Report, and the Investment Report will be submitted to the PAAA with the

2011 Audit this week. On motion by Walt Christensen, second by Bud Baril, the Board unanimously approved Kristi's attendance at the Tourism Work Group meeting on May 25, 2012.

For the Redevelopment Committee, Paul Heckmann reported that Krog's revised schedule still shows April 2014 as the hotel's completion date. Five proposals on the final transient dock design have been received and three firms will be interviewed. A recommendation for approval will be made to the Town, Village, and CLDC Boards at a Special Joint Meeting to be held May 9, 2012, at 4 p.m. at the Town of Clayton offices.

Lori pointed out that visual progress was being made on the replica train station at Frink Park.

Under New Business, Board members were asked to begin thinking about the future operation of the Transient Docking Facility. Decisions will need to be made regarding its governance, employees, reservations system, amenities, and integration with similar services.

The Chair declared that the next meeting of the CLDC Board will be held June 7, 2012, in the Town of Clayton Board Room beginning at 4:00 p.m.

With no further business to come before the Board, the meeting adjourned at 5:14 p.m. on motion by Bud Baril, second by Walt Christensen.

Respectfully submitted,

John E. Slattery, Secretary