



405 RIVERSIDE DRIVE, CLAYTON, NEW YORK 13624 315.686.3512

Minutes of Meeting of June 6, 2011

Chairman Larry Aubertine called the Regular Meeting of the Clayton Local Development Corporation to order at 4:00 p.m. at the Town of Clayton Board Room on Riverside Drive in Clayton. Also in attendance were Bud Baril, Vice Chairman; Chris Bogenschutz, Assistant Secretary; Justin Taylor, Treasurer; and Secretary John Slattery; along with Board Members Cary Brick, Walt Christensen (4:09), Lori Durand, Mike Geiss, Rebecca Hopfinger, Kathy LaClair, and Norma Zimmer. Executive Director Kristi Dippel and advisor Paul Heckmann was also present, along with auditors, Tom Bowie and Libbie Jenne, from Sovie and Bowie.

Chairman Aubertine called for the representatives from Sovie and Bowie C.P.A., P.C. to present their 2010 Calendar Year Audit, a copy of which is attached to these minutes. A number of Adjusting Journal Entries were made which primarily involved the reclassification of charges to a variety of accounts. Their management letter made recommendations regarding Petty Cash, Bank Cash Accounts, Cash Disbursements, Contracts, Personnel, and Organizational Structure. They commended Executive Director Dippel for her cooperation and diligence operating what amounts to a one person office. None of the findings or recommendation of the auditors was of significant import. The Board thanked the auditors for their presentation and agreed to follow up on their recommendations. On motion by Justin Taylor, second by Bud Baril, the Board unanimously agreed to defer action on a proposed Governance Committee Charter until its next meeting on July 7, 2011.

The Chairman also expressed his thanks to the 4H Club for trimming the brush along the Riverwalk.

On motion by Justin Taylor, second by Bud Baril, the Board unanimously approved the minutes of the Meeting of May 5, 2011.

Treasurer Taylor presented bills for approval in the amount of \$3,760.70 which, when paid, will leave a balance of -\$1,422.33 in the CLDC checking account. For the Town's Frink Asbestos & Demo Account, there is \$436.56 in

the Capital Account and \$164,000 in the Town's Frink Remediation Money Market Account. The Town has \$929.90 in the Frink Redevelopment Account and \$87,000 in the Frink Redevelopment Money Market Account. On motion by Bud Baril, second by Norma Zimmer, the Board unanimously approved payment of the bills, a copy of which is attached to these minutes. Chris Bogenschutz abstained.

Executive Director Kristi Dippel distributed her monthly Administrative Report and Grant Accounting spreadsheet, copies of which are attached to these minutes. She noted that she has been very busy this past month.

Paul Heckman, Redevelopment Committee Chair, reported on a meeting with Krog and Economic Consultant Tom Blanchard on May 17. Representing the CLDC are Paul, Larry Aubertine, Justin Taylor, Kristi Dippel, and Dennis Weller. Krog will be back with a more refined plan to be shared with us. Moffett and Nichols complete the Feasibility Study May 31 and will meet here on June 10. Paul expressed the need for a scoping meeting at which the NY Department of State must be represented. Justin Taylor stated that there is a gap which will need to be filled via grants, PILOTs etc.

For the LWRP Committee, Kristi reported nothing new.

Lori Durand announced that the Frink Park/Riverwalk Committee will be meeting on June 8.

Under Old Business, Justin Taylor observed that there has been no movement on the Boat Manufacturing Facility.

Under New Business, on motion by Bud Baril, second by Lori Durand, the Board unanimously approved the request of the Clayton Chamber of Commerce for permission to use the Frink site for a Farmers' Market the weekend of June 16-19. Chris Bogenschutz abstained.

The Chair declared that the next meeting of the CLDC Board will be held July 7, 2011, in the Town of Clayton Board Room beginning at 4:00 p.m.

With no further business to come before the Board, the meeting adjourned at 5:38 p.m. on motion by Kathy LaClair, second by Mike Geiss.

Respectfully submitted,

John E. Slattery, Secretary