



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting of February 7, 2019

Chair Jack Stopper called the meeting of the Clayton Local Development Corporation to order at 4:00 p.m. at the Clayton Improvement Association/CLDC Board Room on Strawberry Lane in Clayton. Also in attendance were Assistant Secretary Chris Bogenschutz, Mike Bashaw, Bobby Cantwell, Christine Powers, Doug Rogers, and Norma Zimmer. Vice Chairman Jamie Ganter, Secretary John Slattery, Treasurer David Storandt, John Cooper, Kylie Peck, and Dennis Weller were excused. Executive Director Kristi Dippel was also present, and Mike Geiss attended as a guest.

On motion by Bobby Cantwell, second by Chris Powers, the Board unanimously approved the January 3, 2019 Meeting Minutes.

In the absence of Treasurer Storandt, Kristi presented one bill for approval in the amount of \$2,584.23, which, when paid, will leave a balance of \$1,765.51 in the General Checking Account. On motion by Chris Bogenschutz, second by Chris Powers, the Board unanimously approved the Treasurer's Report and the payment of the bill, and a copy is attached to these minutes.

Executive Director Kristi Dippel's report is attached to these minutes. Kristi reported that she has been working on clerical items to resolve discrepancies between the DOT and the project consultant for Riverwalk 3. A list is still being compiled for items that needed to be completed in the spring. All reimbursement requests must be submitted by August 2019. For the Historical District Infrastructure improvement project, Kristi noted that the JCLDC/CLDC grant program will be on hold until the project begins later this year. It was suggested that the CLDC should look into resubmitting for the Empire State Development / Market NY Grant again in June to assist with the Construction Mitigation Plan. Mayor Zimmer reported that she met with the DOT on January 7, 2019 about the project. At that meeting, the DOT said it would put out a press release on the status of the project and why the bids were rejected; however, a press release has not been issued to date. A DOT representative will be attending the February 25, 2019 Village board meeting to provide additional information. It is anticipated that construction will not begin until after Labor Day 2019. Next, Kristi reported that she met with the auditors to provide all the necessary documentation to complete the 2018 audit. The audit will be completed, along with the PAAA reports for submission and review by the CLDC by March 31, 2019. Finally, Kristi reported that all members have completed the PAAA board member training except for one person.

The Underutilized Property Committee met and is developing a list of properties. At their meeting,



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the committee discussed walkability/sidewalks and improving the walking experience in the Village.

Doug Rogers, chair of the Strategic Planning committee, stated that the committee will be holding a meeting in the near future.

There was no old business to review.

Under new business, David Storandt's resignation as Town of Clayton supervisor, effective February 13, 2019, was noted. David also currently holds the CLDC Treasurer position. On motion by Bobby Cantwell, second by Doug Rogers, the Board unanimously accepted his resignation with regret. On motion by Chris Powers, second by Mike Bashaw, the Board unanimously approved the appointment of John Cooper as Treasurer. David's resignation also leaves the Governance Committee Chair position open. Doug Rogers reported that the Zoning Board is looking into reviewing VBRO/Airbnb rentals. Christine Powers reminded the Board that according to PAAA the Audit Committee and Governance Committee need to meet twice a year and have meeting minutes. Mayor Zimmer noted that the owners of the Thousand Islands Inn have FOIL requested items from the Village which may also include the CLDC. Kristi will make any necessary documents available. Finally, it was discussed that the CLDC should look at the list of past awards from CFA's to see if there are projects we may qualify for.

The Chair announced that the next meeting of the Board will be held on March 7, 2019. With no further business to come before the Board, the meeting adjourned at 5:05 p.m. on motion by Chris Powers, second by Doug Rogers.

Respectfully submitted,

Chris Bogenschutz, Assistant Secretary