



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting of March 7, 2019

Chair Jack Stopper called the meeting of the Clayton Local Development Corporation to order at 4:00 p.m. at the Clayton Improvement Association/CLDC Board Room on Strawberry Lane in Clayton. Also in attendance were Vice Chair Jamie Ganter, Assistant Secretary Chris Bogenschutz, Mike Bashaw, Lance Peterson, Kylie Peck, Doug Rogers, and Norma Zimmer. Secretary John Slattery, Treasurer John Cooper, Bobby Cantwell, Christine Powers, and Dennis Weller were excused. Executive Director Kristi Dippel was also present.

On motion by Doug Rogers, second by Kylie Peck, the Board unanimously approved the February 7, 2019 Meeting Minutes.

Chairman Stopper reported on the Underutilized Property Committee. The committee is now meeting once a month. During the last committee meeting, the group continued their discussion on the need for improving sidewalks, signage, and the need for a trolley. Additionally, they discussed TILT's new recreational trail from Clayton to LaFargeville, looking into funding to assist TILT with the trail, and connecting the Riverwalk from Jane Street to State Street. These items led to the discussion by the CLDC board members about updating the LWRP because many of the strategic projects have already been completed. One project that still could come to fruition would be the French Creek Bridge / Causeway. Kristi will look into the potential cost, funding and start of updating the LWRP.

In the absence of Treasurer Cooper, Kristi presented two bills for approval in the amount of \$3,921.33 which, when paid, will leave a balance of \$7,844.28 in the General Checking Account. Kristi also noted that in February the CLDC received the annual stipend of \$10,000. On motion by Jamie Ganter, second by Norma Zimmer, the Board unanimously approved the Treasurer's Report and the payment of the bill, and a copy is attached to these minutes.

Executive Director Kristi Dippel's report is attached to these minutes. Kristi reported that the Riverwalk 3 Committee submitted Pay App #25 for reimbursement, and is still looking to the completion of the Riverwalk entrance on the property next to Key Bank. For the Historical District Improvement Project, Kristi reported that the DOT has rebid the project with proposals due back April 25, and an award date is expected in June. Construction is anticipated to begin after Labor Day. Kristi also noted that the grant application for construction mitigation was not awarded because funding was not consistent with the parameters of the funding source. The 2018 audit completed by Demarco, Abiusi and Pascarella was presented to the Board. The audit expressed an unmodified opinion on the financial statements, no material weaknesses were identified, no instances of noncompliance were disclosed, and the CLDC was determined to be a low-risk auditee.



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PAAA requires additional reports to be submitted by March 31, 2019. On motion by Doug Rogers, second by Jamie Ganter, the Board unanimously approved the 2018 Annual Report. On motion by Doug Rogers, second by Mike Bashaw, the board unanimously approved the Measurement Report. On motion by Chris Bogenschutz, second by Norma Zimmer, the board unanimously approved the Assessment of Internal Controls.

Doug Rogers, chair of the Strategic Planning committee, stated that the committee had not met and will present at the May meeting.

Under old business, Norma reported that the civil lawsuit between the Village of Clayton and the owners of the Thousand Islands Inn should be resolved in the near future. The federal case will continue to be ongoing.

Under new business, the resignation of David Storandt has left the Governance Committee Chair position open. The Board is looking for someone to fill the position.

The Chair announced that the April meeting is cancelled and next meeting of the Board will be held on May 4, 2019. With no further business to come before the Board, the meeting adjourned at 5:25 p.m. on motion by Chris Bogenschutz, second by Norma Zimmer.

Respectfully submitted,

Chris Bogenschutz, Assistant Secretary