



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting of May 2, 2019

Chair Jack Stopper called the meeting of the Clayton Local Development Corporation to order at 4:00 p.m. at the Clayton Improvement Association/CLDC Board Room on Strawberry Lane in Clayton. Also in attendance were Vice Chair Jamie Ganter, Assistant Secretary Chris Bogenschutz, Bobby Cantwell, Kylie Peck, Christine Powers, Doug Rogers, Dennis Weller and Norma Zimmer. Secretary John Slattery, Treasurer John Cooper, Mike Bashaw and Lance Peterson were excused. Executive Director Kristi Dippel was also present.

On motion by Jamie Ganter, second by Dennis Weller, the Board unanimously approved the March 7, 2019 Meeting Minutes.

On behalf of the Thousand Islands Land Trust, Dan Throop brought the board up to speed on the Rivergate Trail expansion project. Dan provided diagrams and noted that a portion of the trail has already been cleared. It is anticipated that part of the trail will be walkable by September 2019 and the project will be completed by the fall of 2021.

In the absence of Treasurer Cooper, Kristi presented four bills for approval in the amount of \$10,018.46, and noted that the annual lease payment from Wood Boat Brewery was deposited in the amount of \$4,675.00. After the Wood Boat Brewery deposit and paying the four bills, there will be a balance of \$2,500.82 in the General Checking Account. On motion by Doug Rogers, second by Chris Powers, the Board unanimously approved the Treasurer's Report and the payment of the bills, and a copy is attached to these minutes.

Executive Director Kristi Dippel's report is attached to these minutes. Kristi reported that the Riverwalk 3 Committee is still looking into the completion of the Riverwalk entrance on the property next to Key Bank or constructing a fence along the property owners' rear entrances. Property owners are currently being polled. For the Historical District Improvement Project, Kristi reported that the DOT had received two bids and the state is currently reviewing them. The bids came in under budget and an award is anticipated in June. Kristi also reported that compliance submittals were submitted to NY State and the 2018 tax returns are due by May 15, 2019. During Kristi's report, Kylie Peck mentioned the Downtown Revitalization Initiative (DRI) through NY State that provides communities with \$10 million in funding. The grant application is due the end of May 2019, so it was decided that a DRI committee should be formed and submit an application for 2020.



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Doug Rogers, chair of the Strategic Planning committee, stated that he is reviewing the goals and calculating the percentage completed. The committee will be setting a meeting date in the near future.

Under new business, updating the joint Village/Town LWRP was discussed. There are sections that need to be updated as well as adding new projects. A letter will be sent to the Village and Town boards to initiate discussion about moving forward with the update and necessary funding. Also under new business, Kristi informed the board about a 2019 grant for Recreation Economy Planning Assistance for rural communities. The grant is due the end of May 2019. On motion by Chris Powers, second by Dennis Weller, the board unanimously approved moving ahead with the grant application. Finally under new business, Bobby Cantwell stated that Jefferson County is in the initial stages of reviewing the implementation of a bed tax for VBRO/AirBB rentals.

The Chair announced that the next meeting of the Board will be held on June 2, 2019. With no further business to come before the Board, the meeting adjourned at 5:20 p.m. on motion by Chris Powers, second by Chris Bogenschutz.

Respectfully submitted,

Chris Bogenschutz, Assistant Secretary