



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting of November 5, 2019

Chair Jack Stopper called the Regular Meeting of the Clayton Local Development Corporation to order at 4:02 p.m. at the Clayton Improvement Association/CLDC Board Room on Strawberry Lane in Clayton. Also in attendance were Vice Chair Jamie Ganter, Treasurer John Cooper, Assistant Secretary Chris Bogenschutz, Mike Bashaw, Bobby Cantwell, Kylie Peck, Lance Peterson, Christine Powers, Doug Rogers, Dennis Weller, and Norma Zimmer. Secretary John Slattery was excused. Executive Director Kristi Dippel was also in attendance.

On motion by Chris Powers, second by Dennis Weller, the Board unanimously approved the minutes of the meeting of October 3, 2019.

Treasurer Cooper presented two bills for approval in the amount of \$2,624.23 which, when paid, will leave a balance of \$12,153.92 in the General Checking Account. On motion by Jamie Ganter, second by Bobby Cantwell, the Board unanimously approved the Treasurer's Report and the payment of the bills, copies of which are attached to these minutes.

Executive Director Kristi Dippel announced that the 2020 CLDC budget has been submitted to NY State. Kristi also reported that the TILT letter of support for its proposed trail expansion had been sent. Finally, Kristi reported that she had completed the DRI RFP.

Under the DRI Committee, chair Jamie Ganter announced that the RFP had been made public. The announcement requesting RFP's was sent to the Thousand Islands Sun and Watertown Daily Times. Chris Bogenschutz will send out the RFP request to the Clayton Chamber of Commerce membership. Finally, Jamie noted that the committee is working on a scoring matrix for the RFP responses.

Under Old Business, Acting Town Supervisor Lance Peterson stated that the Town of Clayton has earmarked \$15,000 for CDLC funding in 2020. Also under Old Business, Loan Committee Chair Chris Powers stated they will be rolling out the Clayton Small Business Loan Assistance Program in early 2020. There will be a \$150 loan processing fee payable to the CLDC, and the Jefferson County Local Development Corporation will prepare the documents.

Under New Business, the REDI Awards were discussed. The Village of Clayton was awarded \$8,638,800 in grants and another \$4,857,000 for the Town of Clayton. The Village and Town will be meeting with NYS officials in Albany to determine the process of getting the projects started. Also under new business, Governance Committee Chair Dennis Weller stated that the committee



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had just met prior to the CLDC board meeting. Dennis stated that the committee will meet semi-annually in June and November. The meetings will take place in the CLDC board room at 3:15 p.m. prior to the regular board meeting held on the first Thursday of the month. The committee requested that a master binder and index be created so that all board members can use it as a reference to ensure they have the current by-laws and policies. Finally under new business, Nominating Committee Chair Chris Powers stated that all board members who were up for re-election or re-appointment were willing to continue serving on the board in 2020.

The next Regular Meeting will be held on December 5, 2019. On motion by Jamie Ganter, second by Chris Powers, the Chair declared the meeting adjourned at 4:46 p.m.

**Respectfully submitted,
Chris Bogenschutz, Assistant Secretary**