



Minutes of Meeting of January 7, 2021

Chairman Ganter called the meeting of the Clayton Local Development Corporation to order at 4:00 pm via Zoom. The following were in attendance: Doug Rogers, Lance Peterson, Norma Zimmer, Chris Bogenshutz - Assistant Secretary, Bobby Cantwell - Vice Chair, Mike Bashaw, Christine Powers, Tom LaRochelle, John Cooper – Treasurer, Jack Stopper, Dennis Weller, Kylie Peck – Secretary. Executive Director Kristi Dippel was also present.

On a motion by John Cooper, second by Chris Bogenshutz, the Board unanimously approved the minutes of the meeting of December 3, 2020 with the following corrections: Date of meeting to be corrected to December 3, 2020, and a correction to the tenth paragraph updating 'RREDI' to 'REDI'.

On a motion by Christine Powers, second by Dennis Weller, the Board unanimously approved the minutes of the Annual Meeting held on December 3, 2020 with the following corrections: In paragraph four, spelling correction – ...vacated by John Slattery.

Chairman's Report

Chairman Ganter welcomed new Board Member, Tom LaRochelle. Jack Stopper has expressed interest in joining the Strategic Planning Committee and will be added to communication for upcoming meetings. Recognition of Dr. John Slattery's service and contribution to the Board was addressed. There will be no board meeting held in February, regular meetings will continue in the month of March.

Based on discussion at the December meeting, Chairman Ganter announced the creation of an ad hoc committee to address the financial stability of the CLDC. Doug Rogers volunteered to be a member of the committee. Chairman Ganter will reach out to other board members for their interest.

Treasurer's Report

Treasurer Cooper presented \$300.00 JCLDC loan fee (DiPrinzio's 2 loan applications) has been deposited to the general checking account. One bill was presented in the amount of \$2,584.23 to the Clayton Improvement Association leaving an ending balance of \$2,524.12 in the general checking account. No change reported on other accounts. On a motion by Christine Powers,

second by Doug Rogers, the Board unanimously approved the payment of the bill and the Treasurer's report. Copies of which are attached to these minutes.

Director's Report

Kristi sent out copies of the following to all board members: 2021 goals, updated committee list, Board Member roster. Updates were provided regarding activity completed by the ED including grant reimbursement filing for the Historical District project on behalf of the Village of Clayton.

Committee Updates

Governance Committee – Dennis Weller provided an update and stated the committee will use board evaluations to improve the overall operations of the CLDC Board based on feedback submitted on the required evaluations. A meeting will be scheduled before the next full board meeting to review by-laws to ensure overall compliance.

Strategic Committee – No update to report at this time. Committee meeting to be scheduled before the next full board meeting.

Loan/Grant Review Committee – Christine Powers attended Jefferson County Local Development Corporation (JCLDC) board meeting where DiPrinzio family loan applications (2) were presented and approved. Advertising of the Small Business Loan program to begin after final review of application format.

Old Business

Lance Peterson provided a brief update on Town projects currently taking place. The Rec Park project is on track and on schedule with a projected completion date in March.

Village project updates were discussed. An update on the Historical District project was provided by Dennis Weller. Currently on track and progress is moving along as projected. A brief REDI update was provided. Meetings continue with designers to move forward with NYS requirements, progress is moving along steadily.

There was no New Business to report.

The next Regular Meeting will be held on March 4, 2021. On a motion by Dennis Weller, second by Christine Powers, the board adjourned at 4:46 pm.