



Minutes of Meeting of April 1, 2021

Chairman Ganter called the meeting of the Clayton Local Development Corporation to order at 4:03 pm via Zoom. The following were in attendance: Jamie Ganter, Doug Rogers, Norma Zimmer, Chris Bogenschutz, Dennis Weller, Kylie Peck, Chris Powers and Lance Peterson. Executive Director Kristi Dippel was also present. The following members were excused: Bobby Cantwell, John Cooper, Jack Stopper, Mike Bashaw, Tom LaRochelle

On a motion by Norma Zimmer, second by Chris Powers the Board unanimously approved the minutes of the meeting of March 4, 2021 with an update to include board members that were excused rather than not present.

Chairman's Report

Doug Rogers provided an update on the PDD noting that it has gone through legal review. It is being reviewed by the Town of Clayton. Further updates will be provided as the process proceeds. The annual audit has been posted to the CLDC website as required and submitted to NYS with annual ABO reports, which have also been submitted as required. These documents can also be found on the CLDC website.

Treasurer's Report

Kristi provided a financial update to the board. Two bills were presented including Clayton Improvement Association, March ED hours for \$2,584.23 and the 2020 tax filing fee in the amount of \$25.00 leaving an ending balance of \$8,824.43 in the general checking account.

The CLDC RBEG and Reserve accounts had no new activity.

On a motion by Chris Powers, second by Norma Zimmer, the Board unanimously approved the payment of the presented bills and the Treasurer's report. Copies of which are attached to these minutes.

Director's Report

Kristi provided an update on activity that took place throughout the month including finalizing the audit and filing required ABO reports. Kristi continues to support the village with the Downtown Historical District project with work on electrical conversion and tax levy needs. She is wrapping up a Dept. of State grant and has been working on final needs for that project. A

consultant (Camoin Associates) working on the Jefferson County Economic Development Strategy (CEDS) reached out to gather information regarding activity in Clayton that has been successful or not among other economic development interests. This information will be used to address future development plans for the county.

Committee Updates

Governance Committee – Will be meeting in June and an updated will be provided on the activity of this committee following the meeting.

Strategic Committee – An update was provided by Doug Rogers. Continual review of the strategic plan is taking place to ensure the CLDC is following the action plan in place to meet the determined goals and mission. Updates to the plan will be reviewed by the committee and shared with the board.

Loan/Grant Review Committee – No update on activity to report.

Ad Hoc Committee – No further action to date to report.

Old Business

Lance Peterson provided an update on the Rec Park project and is on schedule and will be finalized soon. The Town is working to get its first REDI project out to bid to begin in the fall. Additional projects will be going to bid in the coming months.

An update on the Historical District project was provided by Norma Zimmer. Currently on track and progress is moving along as projected. Efforts are being made to coordinate work being done on an approved REDI project and the Historical District Project to mitigate future construction.

New Business

Board members discussed potential grant opportunities that might be available for future projects as well as municipal pandemic relief funds that were included in the American Rescue Plan Act of 2021. Additional discussion on these topics is expected as more information becomes available.

The next Regular Meeting will be held on May 6, 2021. On a motion by Kylie Peck, second by Chris Powers the board adjourned at 4:42 pm.