



Minutes of Meeting of May 6, 2021

Chairman Ganter called the meeting of the Clayton Local Development Corporation to order at 4:04 pm via Zoom. The following were in attendance: Jamie Ganter, Doug Rogers, Norma Zimmer, Chris Bogenschutz, Dennis Weller, Kylie Peck, Chris Powers, Lance Peterson John Cooper, Mike Bashaw and Tom LaRochelle. Executive Director Kristi Dippel was also present. The following members were excused: Bobby Cantwell and Jack Stopper.

On a motion by Chris Powers, second by Norma Zimmer the Board unanimously approved the minutes of the meeting of May 6, 2021 with an update to the Treasurers report to include a correction to the ending balance for the general checking account to \$8,874.43 due to a clerical error in document preparation. A revised April abstract was provided to support this change at the May meeting.

Chairman's Report

Chairman Ganter provided an update to the board on recent activity including the passage of the PDD. Doug Rogers supported the conversation stating the document was reviewed by an attorney and a public session was held to allow questions to be asked. After passing 4:1, the written PDD will become a local ordinance. There will be a Town/Village joint meeting on June 9 at 5:00 pm which Chairman Ganter will attend to provide an update on CLDC activity. Hoping to have June board meeting in person depending on current gathering guidance.

Treasurer's Report

John Cooper provided a financial update to the board. The beginning balance in the general checking account was \$8,874.43. Two bills were presented including Clayton Improvement Association, April ED hours for \$2,584.23 and the 2020 audit and tax return fee in the amount of \$5,250.00 leaving an ending balance of \$1,040.20 in the general checking account.

The CLDC RBEG and Reserve accounts had no new activity.

On a motion by Norma Zimmer, second by Tom LaRochelle, the Board unanimously approved the payment of the presented bills and the Treasurer's report. Copies of which are attached to these minutes.

Director's Report

Kristi provided an update on activity that took place throughout the month. A letter was distributed to interested parties regarding the Downtown Revitalization Initiative as it was included in the 2021 NYS Budget. Details on the program are forthcoming. Kristi continues to support the village with the Downtown Historical District project with work on electrical conversion and tax levy needs. A brief introduction to the Center for Businesses in Transition (CBIT) program was provided as a way to engage businesses in Clayton and other river communities. Additional information will be presented on this program.

Committee Updates

Governance Committee – Will be meeting in June prior to the full board meeting.

Strategic Committee – An update was provided by Doug Rogers. Continual review of the strategic plan is taking place to ensure the CLDC is following the action plan in place to meet the determined goals and mission. Updates to the plan will be reviewed by the committee and shared with the board.

Loan/Grant Review Committee – No update on activity to report.

Ad Hoc Committee – No further action to date to report. Anticipating a fall meeting to review opportunities to strengthen the financial position of the CLDC.

Old Business

Lance Peterson provided an update on the Rec Park project and extended an invitation to the CLDC board members to attend a ribbon cutting ceremony on May 21. The Upper Grindstone Island Project is going to bid.

An update on the Historical District project was provided by Norma Zimmer. The project is progressing, and the village is being prepared for summer visitors. Parking kiosks and electric vehicle charging stations are anticipated in summer 2022. The village continues to work toward Riverwalk Cleanup in conjunction with FEMA and REDI funding.

New Business

There was no new business to report.

The next Regular Meeting will be held on June 3, 2021. On a motion by Chris Powers, second by Tom LaRochelle the board adjourned at 4:45 pm.