



Clayton Local Development Corporation
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Governance Committee Meeting Minutes of November 5, 2020

Governance Committee Chair Dennis Weller called the meeting to order at 3:45 p.m. via Zoom meeting. In attendance were Jamie Ganter, Chris Bogenschutz and Bobby Cantwell. Executive Director Kristi Dippel was also in attendance. Jack Stopper was excused.

On motion by Chris Bogenschutz, second by Jamie Ganter, the committee unanimously approved the minutes of the meeting of June 2, 2020.

Chairman Weller discussed the Board member training. Currently all board members have completed their require training with the exception of one. Mayor Norma Zimmer attended the training, however, NYs ABO is unable to confirm the training. It appears that Mayor Zimmer had technical difficulties near the end of the call and may have missed the role call attendance at the end of the training. Kristi will work with Mayor Zimmer to resolve the issue or retake the training.

The committee discussed the current organization documents and agreed that the documents did not need revisions at this time.

Chairman Weller discussed the need for an annual self evaluation for the Governance Committee. Kristi will send the committee the annual Board self evaluation as a basis to develop a tool to evaluate the committee.

The committee discussed the requirement to review the Executive Director's salary on an annual basis. It was decided to revisit the conversation in the future.

The next Governance Committee Meeting will be held on June 3, 2021 at 3:15 pm. On motion by Chris Bogenschutz, second by Jamie Ganter, the Chair declared the meeting adjourned at 4:08 p.m.