

## **Minutes of Meeting of September 2, 2021**

Chairman Ganter called the meeting of the Clayton Local Development Corporation to order at 3:58 pm. The following were in attendance: Jamie Ganter, Chairman, Kylie Peck, Secretary, Chris Bogenshutz, Assistant Secretary, Christine Powers, Doug Rogers, Norma Zimmer and Bobby Cantwell, Vice Chairman. Executive Director, Kristi Dippel was also present. The following members were excused: John Cooper, Treasurer, Mike Bashaw, Tom LaRochelle, Lance Peterson Jack Stopper and Dennis Weller.

On a motion by Chris Powers, second by Chris Bogenshutz, the Board unanimously approved the minutes from the July 1, 2021 meeting. Additionally, on a motion by Bobby Cantwell, second by Chris Powers, the Board unanimously approved the minutes from the August 5, 2021 meeting.

### **Chairman's Report**

Chairman Ganter reviewed suggested changes to the Strategic Plan that was dispersed, and updates will be made by Doug Rogers. In reviewing 2021 goals and updates, progress is being made on a number of areas included for the year. Additionally, Jamie discussed writing a letter to the Town and Village of Clayton to properly acknowledge and thank each entity for their partnership and support of the CLDC.

### **Treasurer's Report**

Kristi Dippel presented the Treasurer's report. There was one transaction reported for the General Checking account, a \$5,168.45 payment to the Clayton Improvement Association for the months of July and August, leaving a balance of \$4,508.29 in the account. There was one transaction from the RBEG Account which takes place once per year. \$4,000 was transferred to the General Checking Account, leaving a balance of \$1,150.00 in the account. There was no activity to report for the Reserve Account. On a motion by Christine Powers, second by Chris Bogenshutz, the board approved payment of the bills and financials as presented. Copies of which are attached to these minutes.

### **Director's Report**

Kristi updated the board on grant reporting and close out related to the Village Infrastructure project. Work on the Downtown Revitalization Initiative submission is being conducted to meet the September 15 deadline. This includes research on past investment and potential projects. The DRI submission is currently the top priority. Discussion took place regarding the DRI. It was reported that there is much excitement from potential project sponsors. There will be a public input event held on September 8 as part of the DRI requirements.

### **Committee Updates**

Strategic Committee – Committee Chairman, Doug Rogers provided an updated Strategic Plan to the board. Final revisions are being made and a final draft will be provided to the board. Discussion on progress of the plan will take during future meetings to keep the board informed and on track.

### **Municipal Updates**

Planning Board – Doug Rogers provided an update on several projects presented to the Clayton Planning Board.

Village Projects - Mayor Zimmer provided an update on current Village projects including the FEMA 2017 Riverwalk project and Historical District.

### **Old Business**

Several updates were provided in an email sent by Jamie Ganter on July 7 to include:

- Governance committee to review EX-Officio members allowing alternates.
- Review Dept. of State to see about funding to revise LWRP – Kristi will work on this review after DRI submission is complete
- Grant to look at Parking and Traffic study.
- Siemens project at school – This will not move forward at this time.
- Review Uniform tax exempt policy with JCIDA.
- Jamie contact Dennis on review of Board Performance Criteria at September meeting.
- Doug to send out Revised Strategic Plan to all board members.

### **New Business**

There was no new business to report.

The next Regular Meeting will be held on October 7, 2021. On a motion by Chris Bogenschutz, second by Doug Rogers, the board adjourned at 4:57 pm.