



Clayton Local Development Corporation
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Governance Committee Meeting Minutes of June 3, 2021

Governance Committee Chair Dennis Weller called the meeting to order at 3:40 p.m. via Zoom meeting. In attendance were Dennis Weller, Jamie Ganter, Jack Stopper and Bobby Cantwell. Executive Director Kristi Dippel was also in attendance. Chris Bogenschutz was excused.

On motion by Jack Stopper, second by Jamie Ganter, the committee unanimously approved the minutes of the meeting of November 5, 2020.

Chairman Weller discussed the 2020 LDC Board evaluation summary. The committee decided to take the 6 items that scored lower on the evaluation and discuss them at the next LDC Board meeting. The goal of the discussion will be to brainstorm on ways to improve in these areas.

Chairman Weller referenced the Audit Committee Charter that has not been adopted by the LDC. An audit committee is required by NYS mandates and the charter is recommended by NYS ABO. Kristi and Dennis will review the charter and send to the committee for review. The committee may call a special meeting to act on the document. Once approved, the charter will then be presented to the full LDC Board. Revisions will also need to be made to the by-laws to reflect the charter. Kristi will review the NYS requirements and if charters are recommended or required for the other standing committees.

Chairman Weller started a discussion on the need for residency requirements for the LDC. There appears to be no residency requirements made by NYS and there are none listed in the current LDC by-laws. There was some discussion if residency requirements are needed or not. It was decided to revisit the discussion at a later time.

Covid-19 regulations and policies were discussed on how they pertain to the LDC starting in person meetings in July. Bobby Cantwell reported that the Jefferson County legislature is now meeting in person, as well as the Village of Clayton and Town of Clayton. Based on this discussion, it was recommended that the LDC start meeting in person in July.

The next regular Governance Committee Meeting will be held November 4, 2021 at 3:00 pm. On motion by Jamie Ganter, second by Bobby Cantwell, the Chair declared the meeting adjourned at 4:11 p.m.