

Clayton Local Development Corporation 913 Strawberry Lane, Clayton NY 13624 Phone 315-686-3212 Fax 315-686-2503 www.claytonldc.org

Audit Committee Meeting Minutes of February 28, 2022

Audit Committee Chair, Christine Powers called the virtual meeting to order at 2:13 p.m. In attendance were Michael Bashaw, Jamie Ganter and Douglas Rogers.

Chair Powers discussed the newly created Audit Charter and the various requirements including the need for Procedures. The draft version of the procedures was presented to the committee with a motion for approval by M. Bashaw and second made by D. Rogers. All in favor.

The procedures will be presented to the full Board for approval at the March 3, 2022 meeting.

The meeting date with the Independent Auditors will be scheduled when they have completed the financial statements.

The next regular Audit Committee Meeting will be held on a date to be determined.