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**Clayton Local Development Corporation Board:**

Jamie Ganter, Chairman  
Bobby Cantwell, Vice Chairman  
Chris Bogenschutz, Asst Sec

Mike Bashaw  
Lance Peterson  
Christine Powers  
Mike Hazelwood  
Doug Rogers

Jack Stopper  
Dennis Weller  
Norma Zimmer

John Cooper, Treasurer

**Exec Dir:** Kristi Dippel

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**CLDC Board Meeting**

4:00 pm September 1, 2022 @ 913 Strawberry Lane

**Agenda**

**Approval of August 4, 2022 Board Meeting Minutes**

**Chairman's Report**

Jamie Ganter

**Treasurer's Report**

John Cooper

**Director's Report**

ARPA  
DRI

Kristi Dippel

**Committee Updates**

Strategic Planning Committee – Ad hoc

Doug Rogers

**Municipal Updates**

Planning Board  
Town projects  
Village projects

**Old Business**

**New Business**

Any need for Executive Session?

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Clayton Local Development Corporation  
913 Strawberry Lane, Clayton NY 13624  
Phone 315-686-3212 Fax 315-686-2503  
www.claytonldc.org

### **Minutes of Meeting on August 4, 2022**

**Chair Jamie Ganter called the Regular Meeting of the Clayton Local Development Corporation to order at 3:58 p.m. Also in attendance were Vice Chair Bobby Cantwell, Assistant Secretary Chris Bogenschutz, Mike Hazlewood, Christine Powers, Doug Rogers, Jack Stopper, Dennis Weller and Norma Zimmer. Kylie Peck, Mike Bashaw, John Cooper, and Kathy LaClair were excused. Executive Director Kristi Dippel was also in attendance.**

**On motion by Chris Powers, second by Dennis Weller, the Board unanimously approved the minutes of the meeting of June 2, 2022.**

**For the Chairman's report, Chair Jamie Ganter noted that there had been no further contact with a potential downtown developer, however, members of the JCIDA have traveled to Clayton to evaluate the site. Next, Chair Ganter reviewed the 2022 goals. Some goals have been completed and items 8, 9, 10 are still in the approach phase. Goal 8, will be addressed at a September Joint Town/Village board meeting. The Town and Village will need to approve applying for a grant in 2023 to update the LWRP.**

**Due to Treasurer Cooper's absence, Kristi Dippel presented two bills for approval in the amount of \$6,278.34 which, when paid, will leave a balance of \$29,353.92 in the General Checking Account. The \$18,000.02 in the ARPA account was transferred to the General Checking Account in June. On motion by Chris Powers, second by Bobby Cantwell, the Board approved the Treasurer's Report with Chris Bogenschutz abstaining, and the payment of the bills, copies of which are attached to these minutes.**

**Executive Director Kristi Dippel reported that the Town of Clayton would like the CLDC to administer another grant program using \$140,000 in Town ARPA funds. Further discussion with the Town of Clayton is needed on how the grant program will be administered. Next Kristi reported that NY State has come out with the 2022 DRI Grant Program as well as a new NY Forward grant program. The NY Forward program may be a better fit for the CLDC. A letter of intent to apply for NY Forward is needed by August 10, 2022.**

**Dennis Weller, Governance committee chair, presented a draft of the conflict of interest and ethics policies. On motion by Chris Powers, second by Dennis Weller, the board unanimously approved the policy. It was also noted by Chair Weller that Doug Rogers will now serve on the Governance Committee.**



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**Strategic Committee Chair Doug Rogers distributed handouts for the board. The handouts included action plans for Facilities and Programs. Doug asked the board members to review and provide feedback for moving forward with the Strategic Plan update.**

**Under Municipal Updates, Mayor Norma Zimmer reported the Mary Street dock and Riverwalk projects are progressing. She also reported the Webb Street resurfacing should take place in late August or September. Planning Board Chairman Doug Rogers reported that the Dollar General had not submitted an application for review. There was no Town report due to Kathy LaClair's absence.**

**The next Regular Meeting will be held September 1, 2022. On motion by Chris Bogenschutz, second by Dennis Weller, the Chair declared the meeting adjourned at 5:01 p.m.**

**Respectfully submitted,  
Chris Bogenschutz, Assistant Secretary**

# CLDC Abstract September 2022

## General Checking Account

| Date     | Check #  | Amount             | Balance             |
|----------|--|--------------------|---------------------|
|          |  |                    | \$ 29,353.92        |
| 8/1/2022 | transfer to ARPA account to reopen                                   | \$ (50.00)         | \$ 29,303.92        |
| 9/1/2022 | Clayton Improvement Association, Ltd<br>August ED hours and overhead | 1302 \$ (3,041.67) | \$ 26,262.25        |
|          |  |                    | <u>\$ 26,262.25</u> |

## CLDC RBEG Account (Rural Business Enterprise Grant)

| Date     | Check #                          | Amount        | Balance     |
|----------|----------------------------------|---------------|-------------|
|          |                                  |               | \$ 5,825.00 |
| 6/7/2022 | transfer to CLDC General account | \$ (5,825.00) | \$ -        |
|          |                                  |               | <u>\$ -</u> |

## Reserve Account

| Date | Check #                   | Amount | Balance            |
|------|---------------------------|--------|--------------------|
|      |                           |        | \$ 1,771.74        |
|      | ***No account activity*** |        | \$ 1,771.74        |
|      |                           |        | <u>\$ 1,771.74</u> |

## ARPA Account

| Date     | Check #  | Amount   | Balance         |
|----------|--|----------|-----------------|
| 8/1/2022 | transferred from CLDC general<br>to reopen account | \$ 50.00 | \$ -            |
|          |  |          | <u>\$ 50.00</u> |