



Clayton Local Development Corporation Board:

Jamie Ganter, Chairman
Bobby Cantwell, Vice Chairman
Chris Bogenschutz, Asst Sec
John Cooper, Treasurer

Mike Bashaw
Lance Peterson
Christine Powers
Mike Hazelwood

Doug Rogers
Jack Stopper
Dennis Weller
Norma Zimmer

Exec Dir: Kristi Dippel

Town Representative: Kathy LaClair

CLDC Board Meeting

4:00 pm October 6, 2022 @ 913 Strawberry Lane

Agenda

Approval of September 1, 2022 Board Meeting Minutes

Chairman's Report

Jamie Ganter

Treasurer's Report

John Cooper

Director's Report

DRI
REDI

Kristi Dippel

Committee Updates

Strategic Planning Committee – Ad hoc

Doug Rogers

Municipal Updates

Planning Board
Town projects
Village projects

Old Business

New Business

Any need for Executive Session?



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting on September 1, 2022

Chair Jamie Ganter called the Regular Meeting of the Clayton Local Development Corporation to order at 4:01 p.m. Also in attendance were Treasurer John Cooper, Assistant Secretary Chris Bogenschutz, Mike Hazlewood, Kathy LaClair, Christine Powers, Doug Rogers, Jack Stopper and Norma Zimmer. Mike Bashaw, Vice Chair Bobby Cantwell, and Dennis Weller were excused. Executive Director Kristi Dippel was also in attendance.

On motion by Chris Powers, second by John Cooper, the Board unanimously approved the minutes of the meeting of August 4, 2022.

For the Chairman's report, Chair Jamie Ganter reported that Kylie Peck has submitted her resignation to the board. Since the CLDC is applying for the DRI & NY Forward grants, Kylie needed to resign due to potential conflicts of interest with her job. Chair Ganter also revisited the CLDC's goal number 8 (updating the LWRP). Mayor Zimmer stated that the joint Town and Village meeting will be held on October 26, 2022, where it will be discussed. Approval from both entities is required for the CLDC to apply for a grant to help offset the costs of updating the LWRP.

Treasurer Cooper presented one bill for approval in the amount of \$3,043.83 which, when paid, will leave a balance of \$26,260.09 in the General Checking Account. On motion by Doug Rogers, second by Jack Stopper, the Board unanimously approved the Treasurer's, and the payment of the bill, copies of which are attached to these minutes. On August 1, 2022, \$50.00 was transferred from the General Checking Account to the ARPA Account to reopen it in anticipation of administering another grant program. Since the grant program is no longer needed, on motion by Chris Powers, second by Doug Rogers, the board unanimously agreed to transfer the \$50.00 back to the General Checking account and close the ARPA account.

Executive Director Kristi Dippel reported that the Town of Clayton will no longer need CLDC to administer another ARPA grant program. The Town will now grant the ARPA funds themselves. Next, Kristi reported that a letter of intent to apply for NY Forward has been submitted. She also completed the DRI/NY Forward process and application. An RFP has been sent out to past applicants, the Chamber emailed the RFP to Chamber members, the website has been updated, and an ad will be placed in the September 7, 2022 Thousand Islands Sun.

Strategic Committee Chair Doug Rogers stated that the committee will hold a meeting to review action plan items.

Under Municipal Updates, Planning Board Chair Doug Rogers reported that Phil DeLuke is looking to expand his greenhouse. Phinn's Autobody, Boat House Marine, and French Creek Marina projects are moving forward. Mayor Norma Zimmer reported the Mary Street dock,



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Riverwalk, and sewer projects are still progressing. Kathy LaClair, Town of Clayton representative, reported that the Town is beginning their 2023 budget process.

Under New Business, Jack Stopper presented the board with information about decorative lighting for downtown. Additional research will be completed on the available options.

The next Regular Meeting will be held October 6, 2022. On motion by Chris Bogenschutz, second by Doug Rogers, the Chair declared the meeting adjourned at 4:55 p.m.

**Respectfully submitted,
Chris Bogenschutz, Assistant Secretary**

DRAFT

CLDC Abstract October 2022

General Checking Account

Date	Check #	Amount	Balance
			\$ 26,260.09
9/29/2022	transfer to close ARPA account	\$ 50.00	
			\$ 26,310.09
10/6/2022	Clayton Improvement Association, Ltd September ED hours and overhead	1303 \$ (3,041.67)	
			\$ 23,268.42
			<u>\$ 23,268.42</u>

Reserve Account

Date	Check #	Amount	Balance
			\$ 1,771.74
	No account activity		
			\$ 1,771.74
			<u>\$ 1,771.74</u>

ARPA Account

Date	Check #	Amount	Balance
9/29/2022	transferred from CLDC general to close ARPA account	\$ (50.00)	\$ -
			<u>\$ -</u>