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**Clayton Local Development Corporation Board:**

Jamie Ganter, Chairman  
Bobby Cantwell, Vice Chairman  
Christine Powers, Secretary  
Chris Bogenschutz, Asst Sec

John Cooper, Treasurer  
Mike Bashaw  
Lance Peterson  
Mike Hazelwood

Doug Rogers  
Jack Stopper  
Dennis Weller  
Norma Zimmer

**Exec Dir:** Kristi Dippel

**Town Representative:** Kathy LaClair

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## **CLDC Board Meeting**

4:00 pm February 2, 2023 @ 913 Strawberry Lane

### **Agenda**

#### **Approval of January 5, 2023 Regular and Annual Board Meeting Minutes**

**Chairman's Report**  
2023 Goals

Jamie Ganter

**Treasurer's Report**

John Cooper

**Director's Report**

Kristi Dippel

**Committee Updates**

Nominating Committee  
Strategic Committee

Chris Bogenschutz  
Doug Rogers

**Municipal Updates**

Planning Board  
Town projects  
Village projects

**Old Business**

**New Business**

**Need for Executive Session**

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Clayton Local Development Corporation  
913 Strawberry Lane, Clayton NY 13624  
Phone 315-686-3212 Fax 315-686-2503  
[www.claytonldc.org](http://www.claytonldc.org)

### **Meeting Minutes of January 5, 2023**

**Chair Jamie Ganter called the January meeting of the Clayton Local Development Corporation to order at 3:58 p.m. Also in attendance were Treasurer John Cooper, Secretary Christine Powers, Mike Bashaw, Mike Hazlewood, Doug Rogers, Jack Stopper, Dennis Weller, and Norma Zimmer. Christopher Bogenschutz was excused while Bobby Cantwell, and Kathy LaClair were absent. Executive Director, Kristi Dippel was also in attendance.**

**On a motion by Doug Rogers, second by Jack Stopper, the Board unanimously approved the minutes of the Annual Meeting of December 1, 2022. On a motion by Dennis Weller, second by Jack Stopper, the Board unanimously approved the minute of the Regular Meeting of December 1, 2022.**

**For the Chairman's report, Chair Jamie Ganter presented the final goals for 2023, which will be submitted to the State with other annual reports that are soon due. On a motion by Norma Zimmer, second by Christine Powers, the Board unanimously approved the 2023 goals as presented.**

**Mr. Ganter also stated that the contract between the Clayton Improvement Association and the CLDC for shared Executive Director costs has been finalized and signed.**

**Chair Ganter reminded the Board members to return the Annual Board Performance Evaluation and Conflict of Interest forms as soon as possible. Executive Director, Kristi Dippel, will send the forms again for those that have not yet completed them.**

**Chair Ganter also stated that the official announcement of the recent DRI awards has not occurred. The CLDC is analyzing the prospect of undertaking a Housing Study to determine the needs in and around the Clayton community. The Northern New York Community Foundation may have funds available to assist with this study and further discussions will take place with that organization.**

**Chair Ganter also stated that discussions continue with property owners in the Village regarding their willingness to consider selling their properties to a developer. A meeting will be held with a local realtor for marketing of these properties. The commission would be paid by the seller/buyer and not the CLDC.**

**Treasurer John Cooper presented three bills for approval in the amounts of \$2,450.00, \$3,000.00, and \$3,041.67, which when paid, will leave a balance of \$8,645.87 in the General Checking account.**



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**Additional income from the Village and Town are anticipated soon. On a motion by Christine Powers, second by Mike Bashaw, the Board unanimously approved the Treasurers report and the payment of the bills, copies of which are attached to these minutes.**

**Executive Director Kristi Dippel presented the Director's report and Kristi informed the Board members that the Thousand Islands Arts Center is applying for a grant that requires a letter of support. They are requesting that the CLDC provide a letter and the Board unanimously approved the letter of support.**

**The CLDC has a pending invoice to the Town for \$5,000.00 for reimbursement of administrative expenses for REDI grant administration.**

**Mrs. Dippel stated that there is a pending Traffic Study proposal out to Barton & Loguidice, and the study is expected to be completed during the busy summer months as that is most reflective of village traffic concerns.**

**Under the Restore NY grant program, Kristi stated that the CLDC is assisting the Village with an application for funding for the Ringer Gallery building downtown. The application is due by January 27, 2023, and a public hearing will be held prior to the application submission.**

**Kristi Dippel also stated that one resume' has been received for the open Board seat. The nominating committee will review all resume's for consideration and will report back to the Board with recommendations.**

**Chair of the Governance Committee, Dennis Weller, reported that the Governance Charter and the Code of Ethics were previously distributed to Board members. Nothing else to report.**

**Chair of the Strategic Planning Committee, Doug Rogers, stated he will present a summary of the Action Plan items to the Strategic Planning Committee members and then to the full Board at the February meeting.**

**Under Municipal updates, Doug Rogers discussed the following for the Town of Clayton:**

**Turcotte – Storage Facility at McCarn Hill. Mr. Turcotte has withdrawn his request due to adjacent property owner's opposition.**

**French Creek Properties – subdivision on James St. The Department of Health is requiring additional information from the owners. The Village will review and expects to move forward.**

**Car Wash – Mr. Stopper inquired about the status. There is some voiced opposition to the project ,but the developer is attempting to meet the requirements and obtain approval.**

**Mayor Norma Zimmer provided the following updates for the Village of Clayton:**



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**Mary St. Dock – the project is continuing throughout the winter and seems to be on target.  
Riverwalk – the REDI project is completed, and Village residents and officials are very pleased with the results.**

**150 Sesquicentennial Celebration was a great success. Recognition goes out to many volunteers and especially the Chamber of Commerce and Historian, Tom LaClair.**

**The next Regular Meeting will be held on February 2, 2023. On a motion by John Cooper, second by Norma Zimmer, the meeting adjourned at 4:36 p.m.**

**Respectfully submitted,**

*Christine A. Powers*  
**Secretary**

DRAFT

# CLDC Abstract February 2023

## General Checking Account

Date	Check #	Amount	Balance
			\$ 8,645.87
1/17/2023	Village of Clayton annual stipend	\$ 10,000.00	\$ 18,645.87
2/2/2023	Clayton Improvement Association January ED hours & overhead	\$ (3,041.67)	\$ 15,604.20
2/2/2023	ABA Insurance Services 2023 Directors & Officers Ins Policy	\$ (897.00)	\$ 14,707.20
			<b><u>\$ 14,707.20</u></b>

## Reserve Account

Date	Check #	Amount	Balance
			\$ 1,771.74
		***No account activity***	\$ 1,771.74
			<b><u>\$ 1,771.74</u></b>