

Clayton Local Development Corporation 913 Strawberry Lane, Clayton NY 13624 Phone 315-686-3212 Fax 315-686-2503 www.claytonldc.org

## **Audit Committee Meeting Minutes of November 6, 2023**

Audit Committee Chair, Christine Powers called the virtual meeting to order at 1:15 p.m. In attendance were Mike Bashaw, Jamie Ganter, and Douglas Rogers. Also in attendance was Kristi Dippel, Executive Director.

Chair Powers presented the Audit Charter and the Audit Procedures for the annual review. Receiving no recommendations for revisions, the Charter and Procedures are approved as presented on a motion from M. Bashaw second by D. Rogers. All in favor.

The next regular Audit Committee Meeting will be held in early 2024 to review the financial statements with the external auditor.

Respectfully submitted,

Christine Powers