



Clayton Local Development Corporation Board:

Jamie Ganter, Chairman
Bobby Cantwell, Vice Chairman
Christine Powers, Secretary
Chris Bogenschutz, Asst Sec
John Cooper, Treasurer

Lisa Ingerson
Tim Doney
Mike Hazlewood
Doug Rogers

Jack Stopper
Norma Zimmer
Nancy Hyde
Timothy LaLonde

Exec Dir: Kristi Dippel

CLDC Board Meeting

March 5, 2026 - 4:00 pm @ 913 Strawberry Lane

Agenda

Approval of February 5, 2025 Regular Meeting

Chairman's Report

2026 Annual Goals
2025 Board Evaluations

Jamie Ganter

Treasurer's Report

John Cooper

Director's Report

LWRP update
ABO reporting

Kristi Dippel

Committee Updates

Essential Housing Committee
NBRC Pre-App

Municipal Updates

Planning Board
Town projects
Village projects
School District update

Doug Rogers
Tim Doney
Nancy Hyde
Lisa Ingerson

Old Business

New Business

Need for Executive Session

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Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Meeting Minutes of February 5, 2026

Chair Jamie Ganter called the February meeting of the Clayton Local Development Corporation to order at 4:01 p.m. Also in attendance were Vice Chair Bobby Cantwell, Secretary Christine Powers, Asst. Secretary Chris Bogenschutz, Treasurer John Cooper via zoom, TICS Superintendent Lisa Ingerson, Town Supervisor Tim Doney, Mike Hazlewood, Jack Stopper, Mayor Nancy Hyde, and Tim LaLonde via zoom. The following members were excused: Doug Rogers and Norma Zimmer. Executive Director, Kristi Dippel was also in attendance.

On a motion by Chris Bogenschutz, second by Bobby Cantwell, the Board unanimously approved the minutes of the Regular meeting of December 4, 2025, with minor corrections to Tim Doney being in attendance and Tim LaLonde attending via zoom. No further discussion.

On a motion by Chris Bogenschutz, second by Nancy Hyde, the Board unanimously approved the minutes of the Annual meeting of December 4, 2025, with minor corrections to Tim Doney being in attendance and Tim LaLonde attending via zoom.

Chair Ganter presented and reviewed the 2026 Goals with minor changes to verbiage on some goals and the deletion of Goal #2, Expansion of the Sissy Danforth Trail and Riverwalk. If requested, the CLDC will again become involved. Chair Ganter also reminded a few Board Members that the Board Evaluations are due, and he will be working with ED Kristi Dippel regarding her annual review.

Chair Ganter discussed the Jefferson County Bus Transportation Route which is expected to begin in spring 2026. The Arc Jefferson County will operate the bus routes which will provide rides for local residents and employees to/from work. The Clayton/Alexandria Bay routes are expected to be busy during the summer season.

Treasurer John Cooper presented the Treasurer's report, via zoom. A check (#1364) to the North Jefferson Improvement Assoc. for \$6,083.34 for Director hours for December and January was presented. A check (#1365) to ABA Insurance in the amount of \$897.00 was presented, for Director Insurance. After these transactions, the balance of \$2,670.27 remains in the General Account. With no activity in the Reserve Account, the balance remains at \$1,777.18, which includes December interest of \$.45. On a motion by Christine Powers, second by Nancy Hyde, the Board unanimously approved the Treasurer's report and the payment of the bills, a copy of which is attached to these minutes.

Executive Director Kristi Dippel updated the Board on the following:



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- Several Board Members are due for the ABO training, which is required every three-years. Those members can visit <https://abo.ny.gov/board-member-training> to schedule on their own time.
- On February 3, 2026, The Essential Housing Committee and the town, village, and planning boards held a public meeting to hear the results of the housing needs assessment as presented by MRB Group, which specializes in the topic. For details, visit the CLDC website. Those in attendance stated there was good discussion and several attendees.
- The NJIA, North Jefferson Improvement Association, has applied for grants for affordable housing for essential workers in our area. These grants are under the Move In New York program and could provide grants for up to \$75,000. Location options are being reviewed.
- LWRP – The Waterfront Assessment committee will be hosting an Open House on March 4, 2026, at the Clayton Municipal building from 4-7 pm.

Committee Updates:

Essential Housing Committee:

CLDC Board and Committee Member Tim LaLonde re-capped the public meeting as described above.

Under Municipal Updates:

Planning Board – In Doug Rogers’ absence, there was no report, and it was noted that there will be no meeting tonight.

Town of Clayton – Town Supervisor Tim Doney provided the following:

- The ice at Cerow Recreation Park Arena will be out by the 8th of March. The semi-pro team that utilized the ice requested additional time however, the arena must be readied for the Irish Festival, and the hockey team decided it would be too expensive.

Village of Clayton – Mayor Nancy Hyde updated the Board on the following:

- The village and The Irish Festival planners are looking for participants for the parade on March 14, 2026.
- There will be an Open House on March 11, 2026, regarding the Washington Island bridge project. It is anticipated to begin in the Fall of 2027.
- The hours at the local Food Pantry at St. Mary’s Church are being revised to be open specific days/hours to provide more opportunity for community members to use the services. Since COVID, it has been by appointment only. It is anticipated that we will have more funding and more food.



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TICS District – Superintendent Lisa Ingerson updated the Board on the following:

- The Capital Project is expected to be completed by the beginning of March, and the pool is almost ready.
- The parking at Guardino Elementary continues to be analyzed.

New Business:

- The annual reports are in the process of completion by Chair Ganter and ED Dippel.
- Bobby Cantwell informed the Board that the County will be rebuilding the “Bevens” bridge in the French Creek area.
- Tim LaLonde informed Kristi Dippel that the revised wording for the 990 report will be provided soon. This will be forwarded to the auditors.

The next Regular Board Meeting will be held on March 5, 2026. Chair Ganter stated that he will not be in attendance and Vice Chair Cantwell will run the meeting. On a motion by Bobby Cantwell, second by Nancy Hyde, the meeting adjourned at 4:49 p.m.

Respectfully submitted,

Christine A. Powers
Secretary

CLDC GOALS FOR 2026

1. Work with the Village of Clayton, the Town of Clayton, local businesses and organizations to submit viable applications to appropriate NYS, federal and regional funding opportunities and programs that will benefit the community.
2. Explore additional revenue generating activities to ensure the future sustainability of the CLDC.
3. Continue to work toward generating measurable action items in the updated Strategic Plan, including regionalization.
4. Work with the Town and Village of Clayton, as well as the Joint Planning board towards completing the updated Joint Local Waterfront Revitalization Plan.
5. Continue to explore solutions to local housing issues, including partnering with the North Jefferson Improvement Association, moving forward with the Essential Housing Committee to explore potential opportunities to bring affordable housing to the community and moving forward with the recommendations of the 2026 Housing Needs Assessment.
6. Work with potential developers for possible development projects in the community
7. Strengthen community outreach by building relationships with local businesses and organizations and pursuing partnerships that advance and expand the CLDC mission.

Clayton LDC
General Ledger
As of March 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Checking Account WSB							
Deposit	02/20/2026			Deposit		15,000.00	2,670.27
Check	03/05/2026		Clayton Improve...	ED February ...	-SPLIT-	-3,041.67	17,670.27
							14,628.60
Total General Checking Account WSB						11,958.33	14,628.60
Reserve Account							
Total Reserve Account						1,777.18	1,777.18
TOTAL						11,958.33	16,405.78